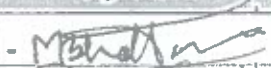




Minutes of 2 Project Board

Project Name:	Parliament Support Project		
Date of Meeting:	7-Jun-16	Time:	1400 - 1500
Chair:	Sophie Kemkhadze, RR, a.i.,UNDP	Location:	PSP, Tara House, Sanepa

Attendees			
Name	Title	Organization	Signature
Manohar Bhattarai	Secretary General	LP Secretariat	
Kalpna Sarkar	Programme Analyst	DTU-UNDP	
Nicole Topperwien	International Advisor	PSP	
Raj Bahadur Shrestha	Project Manager	PSP	
Basant Adhiakri	Team Leader, Parliament Affairs	PSP	

Meeting Agenda	
Topic	Presented by:
Briefing on Parliament Business	Manohar Bhattaria
Endorsement of the First Quarter Progress report	Raj
Endorement of the Second Quarter Plan	Raj
Endorsement of the Revised Annual Work plan	Raj
Endorsement of revised Project Document	Raj
AOB	
• Nepal Peace Trust Fund	

Discussion/ Decision and Action		
Topic (Discussion)	Action / Decision	Responsible Person
<p>Agenda 1: Briefing on the Parliament Business</p> <p>Mr. Bhattarai updated on the Parliament Business. He highlighted that, the Rule of Procedure is in the verge of finalization and for this political consensus is needed. However, the "Rules and Procedures" is now in the agenda to be discussed in the parliament and the parliament session which is going to resume from 15 June</p>		

<p>will start tabling. Mr. Bhattarai expressed his delight saying the trip to Jakarta was successful and useful and also said that he put his remarks on the SDGs during the workshop in Jakarta.</p>		
<p>Agenda 2: Endorsement of the first quarter progress report Raj highlighted achievements of the PSP from Jan to March, 2016. After presentation, Mr. Bhattarai said the interaction between the Parliament Journalists and Parliamentarians on “Media in Development” resulted positive impact. He further shared that he is now getting the development news in a more positive way and the MPs are also debating more positively on development issues. He credited to the project and said that this is the result of Media in Development interaction organized by the project in partnership with Development Committee.</p>	<p>It was endorsed</p>	<p>Kalpana/Raj</p>
<p>Agenda 3: Endorsement of the second quarter plan Raj briefed about the second quarter work plan and budget of 2016.</p>	<p>Both work plan and budget was endorsed.</p>	<p>Kalpana/Raj</p>
<p>Agenda 4: Endorsement of the revised annual work plan Raj briefly presented the revised annual work plan and budget of 2016. He said that, since the project’s inception phase has completed, the work-plan has been revised and extended till Dec 2016. He also presented the budget status. During the presentation, he shared the challenge saying that the LP committees have requested support but due to the resource constraints, their most of the demands have not been entertained.</p>	<p>The revised annual work plan and budget has been approved.</p>	<p>Kalpana/Raj</p>
<p>Agenda 5: Endorsement of revised project document. Raj briefly explained about the revised project document. In his briefing, he highlighted that the previous project document has been revised based on the report of the needs assessment. After his presentation, Mr. Bhattarai said he does not have any comment on the document, and said let the project document be approved. He also said, if there is need for any change in future, we will do it. Nicole in her remark highlighted that, the previous project document and the revised document does not differ much but it focused on LP committees and it adopt the package approach and flexible while implementing the project. The project should</p>	<p>The project document has been endorsed.</p>	<p>Kalpana/ Raj</p>

<p>implement the activities in package and follow the recommendations of the needs assessment. She also added that the plan is ambitious but the resource is constraint.</p> <p>Finally Sophie valued the remarks by Nicole. She said the budget constraint is well noted. Sophie appreciated the project team for their efforts to achieve the targets and managing the works under the resource constraints. She also highlighted that, now the project is moving to the full phase. So, the project should streamline the activities and it has to be in a package approach instead of adhoc activities.</p>		
<p>Agenda 4: AOB</p> <p>At the end, Sophie requested Mr. Manohar about the status of the proposal submitted by Parliament to Nepal Peace Trust Fund (NTPF). Responding to her query, Mr Bhattraï said the proposal is now to be presented to technical committee. He disappointly shared the information that, since NTFP has got less budget from the government, NTFP is planning to use the trust fund to meet their day to day expenses and also added that anything can happen about the proposal.. Finally he told that he is trying and will continue lobbying to get the fund.</p> <p>Human Resource Plan for existing 8 staff effective from 1 June to 31 Dec 2016 has also been endorsed.</p>	<p>Follow up will be continued</p>	<p>Manohar</p> <p>Raj</p>

